

Guidelines: Showcasing Quality Improvement Initiatives

- **Eligibility:** Open to organisations or institutions
- **Category:** The participant may choose to participate in any or all of the following categories within this competition:
 - a. Innovation in Process
 - b. Innovation in Product
 - c. Innovation in Service
 - d. Kaizen Implementation
 - e. Quality Best Practices Implementation
- **Instructions:**
 - a. Submissions must include the theme title (as mentioned above), problem statement, root cause analysis, solution analysis, methodology/tools used, before-and-after scenarios (with pictures), tangible and intangible benefits, and any other relevant details.
 - b. Organizations can submit a 15-second video showcasing improvements in their activities, processes, or productivity. If the video exceeds the limit, include a link to the uploaded video in the report.
 - c. Include 'before' and 'after' photos in the report to show improvements within the organisation or institute.
 - d. Include descriptions of benefits achieved with images and videos, highlighting the organisation's performance excellence and the quality tools used.
- **Note:**
 - a. Maximum of 1 entry per user is allowed.
 - b. Entries must be submitted using the provided Kaizen sheet template (see Annexure 1).

Recognition:

- a. All the winners and participants will receive e-certificates.
- b. The names of the winners will be published on the social media handles of NBQP-QCI, on the website of the National Board of Quality Promotion (NBQP) and in the Quality India Magazine.

Terms and Conditions:

- The winning entries will be declared by the NBQP-QCI secretariat, on the recommendation of the evaluation committee.
- The decision regarding winning entries will be final and binding. No requests for disclosure of the evaluation procedure or reconsideration of the results will be entertained.
- By participating in this contest, the participant agrees to grant the contest organizers the right to publish their work in any manner they deem appropriate.
- All entries become the property of QCI and will not be returned.
- By entering this contest, entrants agree to all the stated terms and conditions.

Annexure 1

Kaizen Sheet

Kaizen Title					
Company Name		Location	Dept/section		
Kaizen Implementation Duration (mm/yy)		Team engaged			
Problem statement					
RCA/Diagnosis					
Solution Description					
Quality Tools Used					
Before Pictures			After Pictures		
Tangible Benefits			Intangible benefits		